



## KNIGHTDALE FINANCE COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**November 7, 2016**

The Knightdale Finance Committee met at 5:30 p.m. in the Conference Room of Town Hall.

PRESENT: Mayor James Roberson, Mayor Pro Tem Mike Chalk, and Councilors Pete Mangum and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Hal Mason, Interim Town Manager; Suzanne Yeatts, Administrative Services Director; Kim Kenny, Finance Officer; Lawrence Capps, Police Chief; Tim Guffey, Fire Chief.

Meeting called to order by Councilor Mangum at 5:30 p.m.

ITEM I. APPROVAL OF MINUTES

**...Motion by Mayor Pro Tem Chalk to approve the minutes of October 19, 2016.  
Motion seconded by Councilor Mangum and carried unanimously.**

ITEM II. OLD BUSINESS  
None at this time.

ITEM III. NEW BUSINESS

A. Contract Review – Janitorial Services

Finance Officer Kim Kenny presented information about the current janitorial contract and explained to hire a fulltime position for this duty would not result in a cost savings. The Committee decided to look into a multi-year contract with a locked in price.

B. CIP Presentation – Police and Fire

Fire Chief Tim Guffey presented the Fire Department's Capital Improvement Plan requests.

Mayor Roberson entered at 5:58 p.m.

Police Chief Lawrence Capps briefly discussed the Police Department's Capital Improvement requests and handed out additional information to be discussed at a future Committee meeting.

ITEM IV. ADJOURNMENT

**...Motion by Councilor Mangum to adjourn at 6:46 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**



Finance Officer



Committee Chairman